

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103F, HRS

'11 OCT 25 P1:51

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

To: Chief Procurement Officer

From: Dept. of Health/Family Health Services Division/Maternal and Child Health  
Branch

*Department/Division/Branch or Office*


Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s): Hawaii Home Visiting Network - Quality Improvement System: MCHB is seeking to partner with existing home visiting programs statewide to establish a network of home visiting services through public/private partnerships. Membership within the network is voluntary, with participation providing each member with training opportunities funded by MCHB. In exchange for this training support, members will be required to provide their program's outcome data to MCHB who will in turn submit the data to HRSA as per the Maternal Infant Early Childhood Home Visiting (MIECHV) grant requirement which funds this network development. As an incentive to encourage data submission and network participation, "quality awards" and subsidies will be offered to participating providers dependent on an established "quality tiered system". All home visiting providers regardless of the home visiting model utilized will be invited to join this network. Payment for quality awards and subsidies will be provided dependent on availability of funds. If funds are depleted during a fiscal year, the awards and subsidies will cease, but can be reinstated during the next fiscal year when funds become available. There is a possibility that funding for the MIECHV grant could increase, thereby increasing the amount awarded to each Partner over the term of the contract.	
2. Provider Name and Address:	Various
3. Total Contract Funds:	<del>\$300,000</del> \$900,000 <i>ch</i>
Contract Funds per Year (if applicable):	\$300,000
4. Reference number of Previous Request for this Service (if applicable):	<i>ch</i>
5. Term of Contract:	Start: <del>4/14/2014</del> 10/25/11 End: 9/30/2014
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State: Participation in this network is voluntary as the goal for this initiative is to develop a statewide system of home visiting services through public/private partnership. All home visiting providers will be welcomed and encouraged to participate as the state will need to develop the capacity to serve those families identified through the DOH funded hospital based Early Identification program for screening and assessing all parents of newborns for risk factors. Payment to these providers is an incentive to participate since the DOH will require that providers submit their aggregated program outcome data which is required by HRSA for participating home visiting programs.  This exemption request is a blanket exemption for all current and future home visiting programs that voluntarily participate in this network of services in order for the state to develop home visiting capacity within the state.	

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7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:  
HRSA has delineated seven (7) evidence based models that it recognizes for the MIECHV grant. Additionally, HRSA recognizes that culturally based, promising practices may qualify for MIECHV funding as well. Currently the home visiting programs in Hawaii utilize four (4) of these seven (7) endorsed models and those programs that do not, can be provided the infrastructure support through the MIECHV funding to move toward an evidence based or promising practice model. The timeline for this project: FY2012: development of network membership; development of stakeholder support; procure training through national model developers; operationalize award and subsidy payment system. An RFI will be held annually to ensure that all appropriate entities are informed and given an opportunity to participate in the network.
8. Describe the state agency's internal controls and approval requirements for the exempted procurement: Federal guidelines as per the MIECHV grant and DOH, MCHB policies and procedures will be followed. During the development period, small purchase agreements will be executed with participating partners who will receive less than \$25,000 annually in quality awards and/or subsidies. Formal contracts will be executed with Partners who are anticipated to receive more than \$25,000 annually in quality awards and/or subsidies. Partners will draw down on the allocations by invoicing for number of enrolled families which will be validated through MCHB monitoring or through the national model developer's database system. Partners will be designated at various tiers determined by a MCHB quality rating system.
9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:  
Gordon Takaki, PHAO V
10. Direct questions to (name & position): Cindy Hirai, Program Head  
Phone number: 808-733-9042  
e-mail address: cindy.hirai@doh.hawaii.gov

**I certify that the information provided above is to the best of my knowledge true and correct.**

  
\_\_\_\_\_  
Department Head Signature  
**Loretta J. Fuddy, A.C.S.W., M.P.H.**  
\_\_\_\_\_  
Typed Name

10/25/11  
\_\_\_\_\_  
Date

**NOTICE**

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

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Chief Procurement Officer's Comments:

Approval is for the period 10/25/11 to 09/30/14. This award is required to be posted on the Awards Reporting System.

☒ APPROVED    ☐ DISAPPROVED    ☐ NO ACTION

  
Chief Procurement Officer Signature

11/8/2011  
Date

Please ensure adherence to applicable administrative requirements.

Tier	Program Description
1	<p>All Hawaii Home Visiting partners/members/providers, this may also include membership from the early learning community</p> <ul style="list-style-type: none"> <li>Members may participate in MCHB sponsored "wrap around" trainings – subject areas universal to all home visiting providers regardless of home visitation model</li> <li>Members will receive home visiting referrals from EID</li> </ul>
2	<p>Programs who are not utilizing a HRSA approved evidence based home visitation model, but would like to align their program outcomes to the HRSA benchmarks.</p> <ul style="list-style-type: none"> <li>Members may participate in MCHB sponsored "wrap around" trainings – subject areas universal to all home visiting providers regardless of home visitation model</li> <li>Members will receive home visiting referrals from EID</li> <li>Members will provide aggregated data on HRSA benchmarks to MCHB</li> <li>Members receive technical assistance on database management</li> </ul>
3	<p>Programs who wish to pursue HRSA approval as a "promising practice". These could include programs utilizing a unique culturally based model.</p> <ul style="list-style-type: none"> <li>Members may participate in MCHB sponsored "wrap around" trainings – subject areas universal to all home visiting providers regardless of home visitation model</li> <li>Members receive technical assistance on database management</li> <li>Members receive assistance with evaluation planning and costs to meeting HRSA guidelines as a "promising practice"</li> <li>Members will receive home visiting referrals from EID</li> <li>Members will provide aggregated data on HRSA benchmarks to MCHB</li> </ul>
4	<p>Programs working toward accreditation of a HRSA approved evidence based home visitation model.</p> <ul style="list-style-type: none"> <li>Members may participate in MCHB sponsored "wrap around" trainings – subject areas universal to all home visiting providers regardless of home visitation model</li> <li>Members receive technical assistance on database management</li> <li>Members receive assistance with affiliation, accreditation, model specific required training</li> <li>Members will receive home visiting referrals from EID</li> <li>Members will provide aggregated data on HRSA benchmarks to MCHB</li> </ul>
5	<p>Programs accredited by any of the HRSA approved evidence based home visitation models. By meeting the program developer's accreditation standards, the model is delivered with fidelity.</p> <ul style="list-style-type: none"> <li>Members may participate in MCHB sponsored "wrap around" trainings – subject areas universal to all home visiting providers regardless of home visitation model</li> <li>Members receive technical assistance on database management</li> <li>Members receive assistance with affiliation, accreditation, model specific required training</li> <li>Members will receive home visiting referrals from EID</li> <li>Members will provide aggregated data on HRSA benchmarks to MCHB</li> </ul>

Tier	Quality Award/Subsidy
1	\$0/\$0
2	\$1000/\$50
3	\$1500/\$50
4	\$2000/\$50
5	\$2500/\$50

Quality Award: Yearly amount per program

Subsidy: Amount per family per fiscal year

All fiscal awards would be subject to availability of funds.